

GP Rotation Logbook for General Practice

Thank you for supporting BSMS students in their learning within general practice.

Student attendance and assessment during GP placements are recorded through PebblePad, a digital placement platform. Most placement sign-offs are completed by students themselves through self-certification. However, students may ask you to facilitate opportunities for specific learning experiences and, in some cases, to directly verify or sign off activities (see below).

Before providing a signature on a student's phone or other device, please ensure that they have completed as much of the relevant form as possible, including your name and email address if you are happy for them to do so.

Please also note that, although there is no specific PebblePad sign-off for induction, all students must receive an induction to the GP practice, which is usually provided by the Practice Manager.

The GP teacher should sign off the following activities during the placement:

1. Observation of student's consultation skills, providing feedback on: opening a consultation, examining a patient (in a focused and 'therapeutic' way), discussing incremental management and closing a consultation. Ideally this should be one observed consultation per week but, if not possible, it may be done within a single observation.
2. GP supervisor end of placement feedback, to be completed in the final week of placement.

Any member of clinical staff can sign off the following (e.g. ANP/Paramedic/Pharmacist)

3. At least three 'clinical skills' activities, of which the most important are: examining a sore throat and explaining to a parent how to hold a young child for examination of ears/pharynx.
4. GP (practical prescribing tasks): There are four prescribing tasks for students to complete during placement. Here, the student will be given a short task where they will have to use their clinical reasoning to prescribe an appropriate medication. The cases are: contraception, acne treatment, managing impetigo and diabetic medication. We ask that you review their medication choice.

The students should self-certify the following activities on GP placement:

Public health task. This is a brief discussion with your student about the value of undertaking one test in general practice, e.g. PSA, thyroid function, liver function, or CXR. This may be done opportunistically, i.e. after an investigation has been discussed with a patient. The purpose is for students to recognise the risk of 'going fishing' with excessive tests, especially in low-risk populations such as those normally seen in GP. We encourage students to think about prioritising their basic 'tests' (e.g. urine dipstick, blood pressure) and to beware 'leaping' to scans etc.

Three 'clinical experience' activities, e.g. home visit, telephone consultation, consultation about a sensitive issue.

Three 'organisational tasks', e.g. discussion about a referral letter, discharge summary, or sick note; review investigation result.

Please be aware that there are other opportunistic sign-offs which may be discussed:

1. Patient feedback. If a patient is willing to provide written feedback on your student, they can enter this via the student's phone
2. Placement presentation feedback. This is completed by the in-house GP teaching team at Brighton. We encourage students to discuss their presentation with their community GP teacher to promote wider learning.

Thank you again for your support with these aspects of teaching on placement as we take advantage of the PebblePad digital format in promoting our students' training.

Sent on behalf of Dr Max Cooper (Senior Lecturer in Primary Care and Public Health) and Dr Carl Fernandes (Senior General Practice Teaching Fellow).

An example of the logbook sign-offs

Consultation Skills

The GP should observe **at least one student consultation a week** and provide feedback on the domains below. Further information about these consultation skills can be found under 'supplementary material' at <https://journals.sagepub.com/doi/abs/10.1177/17557380221093654>

While we encourage independent consulting by students, please remember that wherever a management plan is agreed, the responsible clinician must see/speak to the patient. The student should also document in the notes the name of the supervising clinician at that time (e.g. 'seen under supervision of Dr X')

Please note that clinical entries in your logbook must be **fully anonymised** for patients *and* colleagues. In the unlikely event of observing unprofessional behaviour or clinical errors on placement, these should be discussed with the supervising GP (or BSMS GP teaching team) as soon as possible (not recorded in the logbook anywhere).

First golden minute [1] *

Beginning a consultation with active listening and open questions. Use the [Practical Clinical Session form](#) to certify this activity.

+ Add...

Undertaking a (therapeutic) examination in general practice [1] *

E.g. a patient with a minor illness. Use the [Practical Clinical Session form](#) to certify this activity.

+ Add...