**Application for an Honorary Academic Title**

**Part 1 – Your details** (for completion by applicant)

Please enclose a copy of your CV with the completed application form, please also enclose a copy of your Integrated Job Plan if this is a clinical application. It is essential that all sections of this form are completed in full. You should not refer to sections of your CV on the form as a way of substituting the information requested.

**1a) Contact details**

|  |  |  |
| --- | --- | --- |
| **Title** | **First Name** | **Last Name** |
|       |       |       |
| **Correspondence Address** |
|       |
| **Contact Telephone Number** | **Email address** |
|       |       |
| **Date of Birth** | **Nationality** |
|       |       |

**1b) Honorary or visiting title**

[ ]  Honorary (Clinical)[[1]](#footnote-1) Professor[[2]](#footnote-2) [ ]  Visiting (Clinical)1 Professor

[ ]  Honorary (Clinical)1 Reader [ ]  Visiting (Clinical)1 Reader

[ ]  Honorary (Clinical)1 Senior Lecturer [ ]  Visiting (Clinical)1 Senior Lecturer

[ ]  Honorary (Clinical)1 Lecturer [ ]  Visiting (Clinical)1 Lecturer

[ ]  Honorary (Clinical)1 Teaching Fellow [ ]  Visiting Teaching Fellow

[ ]  Honorary Research Fellow [ ]  Visiting Teaching Fellow

[ ]  Honorary Research Fellow

**1c) Qualifications**

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| **Degree/qualification** | **Year** | **Awarding Institution** | **Class (if applicable)** |
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**1d) Current post(s)**

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| --- | --- | --- | --- |
| **Dates** (from) | **Post** | **Organisation/Institution** | **Existing Honorary Titles** |
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**1e) Previous post(s)** (last 7 years only)

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| **Dates**(to – from) | **Post** | **Organisation/Institution** |
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**Part 2 – Academic contribution** (for completion by applicant)

**2a) Current and planned teaching commitments within BSMS**

Please provide full details of your current contribution, including time commitment, to teaching students on the BM BS programme and/or taught postgraduate programmes in the Division of Medical Education. Where you have specific roles within modules and/or programmes, please provide information about what these roles involve. If you plan to enhance your contribution to teaching in the near future please also provide further details.

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| **Undergraduate BM BS Programme** |
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| **Taught postgraduate programmes in Division of Medical Education** |
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**2b) Current and planned teaching commitments in other Institutions**

Please provide full details of any teaching activities at either Undergraduate or Postgraduate level which you undertake for Institutions other than BSMS.

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| **Undergraduate or Postgraduate teaching activities not at BSMS** |
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**2c) Contribution to curriculum planning/development and teaching administration within the School**

Please provide full details of your current contribution, including your role supporting curriculum development and teaching administration, and the nature of the work involved. Where you have specific roles within modules and/or programmes, please provide information about what these roles involve. If you plan to enhance your contribution in this area in the near future please provide further details.

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| **Undergraduate BM BS Programme** |
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| **Postgraduate programmes in Division of Medical Education** |
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**2d) Contribution to curriculum planning/development in other Institutions**

Please provide full details of your current contribution and including your role supporting curriculum development and the nature of the work involved at Institutions other than BSMS.

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| **Undergraduate or Postgraduate curriculum planning/development activities not at BSMS** |
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**2e) Research**

Please provide full details of your current research and areas of interest, any research grants held, specific collaborations within BSMS, collaborations outside of BMS, and research students currently working under your supervision (if applicable).

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**2f) Publications**

Please list your peer reviewed publications from the last 5 years and highlight the 10 publications you consider to be your most significant.

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**2g) Outstanding Contribution (to be completed by those applying for (Clinical) Senior Lecturer and above**

Please provide details of the most signification contribution made to BSMS.

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**Part 3 – Verification** (for completion by applicant)

I confirm that in my opinion there is no potential conflict of interest for the person proposing my nomination:

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| **Applicant’s signature** |
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I confirm that the above information is correct to the best of my knowledge:

|  |  |
| --- | --- |
| **Applicant’s signature** | **Date** |
|       |       |

**Part 4 – Support from Employer** (for completion by Trust Medical Director, Chief Executive or Senior GP Partner)

I confirm that I support this application:

|  |  |
| --- | --- |
| **Signature** | **Date** |
|       |       |
| **Job/Title** | **Trust/Practice** |
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**Part 5 – Academic Reference** (please provide the name of a senior member of BSMS faculty who can support your application)

I confirm that I support this application:

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| **Name of academic referee** | **Title** |
|       |       |
| **Signature of academic referee** | **Date** |
|       |       |
| **Comments from academic referee** |
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**Part 6 – Confirmation of BSMS Head of Department** (for completion by relevant BSMS Head of Department)

I confirm that this application should be presented to the BSMS Sub-Committee for Honorary Titles.

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| **Head of Department** | **Date** |
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If the nomination should be presented by a BSMS member of Faculty other than yourself, please add the name here:

**Office use only**

Confirmation of APATC approval

|  |  |
| --- | --- |
| **Signature** | **Date** |
|       |       |
| **Print Name** | **Position** |
|       |       |

1. Delete as applicable [↑](#footnote-ref-1)
2. Retired members of staff of the University of Sussex or the University of Brighton, who are continually active in research or teaching/tutoring may be recommended for the title of Emeritus Reader or Emeritus Professor. This will usually reflect their position immediately prior to retirement, but will still have to be approved [↑](#footnote-ref-2)